



Form of Government Study Committee

Cache County Council Chambers | 199 N Main Street, Logan, UT 84321

Form of Government Study Committee Agenda

June 19, 2025 @ 5:00 PM

Call to Order

1. **Convening of the Study Committee by the County Executive**
 - a. Convening of the Study Committee Pursuant to Utah Code 17-52a-402
 - b. Transition to Committee Business

Items of Business

2. **Roll Call and Introduction of Committee Members**
3. **Election of Chair and Other Necessary Officers**
 - a. Election of a Chair of the Study Committee (mandatory)
 - b. Election of Other Necessary Officers (ex: Vice Chair)
4. **Approval of the Agenda**
5. **Deputization of Assigned Staff Member as Committee Secretary**
 - a. Option to Motion and Vote to Deputize Assigned Staff Member as Committee Secretary
6. **Formal Adoption of Parliamentary Authority for Committee Operations**
 - a. Option to Adopt the most Recent Version of Robert's Rules of Order
7. **Study Committee Overview**
 - a. Purpose and Mandate
 - b. Powers
 - c. Limitations
 - d. Responsibilities
 - e. Resources

8. Actions Suggested By Staff

- a. Adopting a Calendar and Decision Date
- b. Consider Establishing Subsidiary Committees
- c. Assigning Staff to Procure Study Materials and Research External Legal and Consulting Professionals
- d. Assigning Staff to Coordinate on Creating a Webpage for the Committee on the County Website
- e. Assigning Staff to Draft Study Committee Bylaws

9. Scheduling Future Meeting(s)

10. Other Business

Adjournment

11. Adjournment